



**UNIVERSITY OF THE PHILIPPINES**

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**Office of the Vice President for Academic Affairs**

30 March 2020

**Memorandum No. OVPAA 2020-45**

**For: EIDR, Balik PhD and ECWRG Program/Project Leaders**

(through the Chancellors, Vice-Chancellors for Research/Research and Development and their equivalent)

*CIAT*

**From:** Maria Cynthia Rose Banzon Bautista  
Vice-President for Academic Affairs

**Re: IMPLEMENTATION OF SYSTEM-FUNDED PROJECTS**

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Due to the unprecedented disruptions brought about by the covid-19 pandemic, we recognize that it will not be possible for you to carry out some activities which are part of your approved System-funded projects under the Emerging Interdisciplinary Research (EIDR), Balik PhD (BPhD) and Enhanced Creative Work and Research Grant (ECWRG) programs. We are therefore recommending the following:

- a. For those whose progress or annual reports are due for submission this month or next month, please indicate in your reports the activities (e.g. laboratory analysis, analysis of samples, fieldwork etc.) which you are unable to carry out due to the enhanced community quarantine.
- b. For those whose terminal reports are due for submission in the coming months, we hope you and your project team will use this time to finish preparing your terminal technical reports and in writing your manuscripts for submission to journals.
- c. If you are able to provide us your latest financial reports although not verified by your CU Accounting Office, please include that in your submission.
- d. You may email your reports to the following email addresses:

[eidr.monitoring@up.edu.ph](mailto:eidr.monitoring@up.edu.ph) (EIDR projects)

balikphd.ovpaa@up.edu.ph (Balik PhD projects)  
ecwrg.ovpaa@up.edu.ph (ECWRG projects)

e. Please note, however, that we are unable to process the release of your project funds during this period. If this will compel you to suspend some of your project-related activities, please mention this in the report that you will submit to OVPAA. Kindly also indicate what alternatives or catch-up plans you are proposing to address the delay in carrying out these activities.

We hope for your kind understanding as we work together to ensure everybody's health and safety in this time of COVID-19.