

Action of the Board of Regents
at its 1358TH Meeting on FEB 26 2021

APPROVAL


ROBERTO M. J. LARA

Secretary of the University
and of the Board of Regents



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Office of the Vice President for Academic Affairs

18 February 2021

REQUESTED BOR ACTION:

**APPROVAL OF THE REVISION OF THE VISITING PROFESSOR PROGRAM
GUIDELINES**

Rationale

- This proposal presents revisions to the existing UP Visiting Professor guidelines to include provisions for virtual engagement of the Visiting Professor and the addition of external quality assurance reviewers as Visiting Professors.

Visiting Professor on Virtual Mode

- The University currently has the Visiting Professor Program (1275th BOR 24 November 2011; 1282nd BOR 20 September 2012) whose main objective is to increase the number of PhD and Master's mentors in the degree programs and enhance collaborations in research and creative work of faculty and students. Due to the Covid-19 pandemic and the ensuing restrictions on travel and face-to-face classes, it is necessary to open the program to virtual modes of engagement to benefit our students and faculty. Several initiatives of the University in the past two semesters have enabled remote delivery of teaching and learning (e.g., development of course packs, subscriptions and enhancements to learning management system (LMS), providing webinars and tutorials, subscriptions to digital resources, etc.). These developments can now be used to enable Visiting Professors, who are experts in their fields to be able to commit to the program without the complications of scheduling and travel.

External Quality Assurance Reviewer as Visiting Professor

- The University recognizes that to sustain academic excellence, a quality assurance system will enable it to continuously enhance the quality and relevance of its academic programs. The Academic Assessment and Development System, UP's quality assurance (QA) system, aims to assure the Filipino public as well as national and international stakeholders that UP programs and delivering units meet standards of academic excellence as currently defined within the changing context of local, national, regional, and global developments that have had profound impact on universities worldwide.¹
- The conduct of the systemwide External Quality Assurance (EQA) is an integral part of the QA process. The degree programs have been working on their Self-Assessment Reports (SAR) as the initial step to external review. After which the programs may undergo different types of external review that may involve inviting individual external assessors and/or discipline experts from other Constituent

Universities, local and/or foreign higher education institutions, or assessment by an accrediting or assessing body.

¹ Institutionalization of the UP Academic Assessment and Development System (AADS), 1340th BOR, 18 December 2018

Revised Guidelines

EXISTING GUIDELINES	PROPOSED REVISION
1. Establish the UP Visiting Professor Program to increase the number of PhD and MS mentors in UP.	1. Establish the UP Visiting Professor Program (<u>VPP</u>) to increase the number of PhD and <u>Master's</u> mentors in UP <u>and provide expertise for external quality assurance review for the improvement of degree programs.</u>
2. Identify Filipinos and foreign nationals outside UP, based in foreign and local institutions, who are recognized experts in their fields of specialization, to become Visiting Professors of UP, to collaborate in projects to produce high quality research publications and other innovative and creative output, to mentor and produce PhD and MS graduates in/for UP in the short-to- medium term.	2. Identify Filipinos and foreign nationals outside UP, based in foreign and local institutions, who are recognized experts in their fields of specialization, to become Visiting Professors of UP, to collaborate in projects to produce high quality research publications and other innovative and creative output, to mentor and produce PhD and <u>Master's</u> graduates in/for UP in the short-to- medium term <u>and to externally review degree programs.</u>
3. Invite expert Filipinos and foreign nationals from the following groups: a. currently affiliated with or retired from foreign or leading Philippine universities and other academic institutions; b. currently employed or retired expert consultants from foreign and local industries, government agencies and private foundations c. foreign and local collaborators and consultants who are already involved in UP, local and foreign-funded research and creative work of our faculty, researchers and creative artists.	3. Invite expert Filipinos and foreign nationals from the following groups: a. currently affiliated with or retired from foreign or leading Philippine universities and other academic institutions; b. currently employed or retired <u>experts</u> from foreign and local industries, government agencies and private foundations; and c. foreign and local <u>collaborators</u> who are already involved in UP, local and foreign-funded research and creative work of our faculty, researchers and creative artists.
4. Identify/match a UP counterpart faculty researcher/artist as the collaborator of the UP Visiting Professor, e.g., the PhD or postdoctoral supervisor or <i>sensei</i> of the UP faculty.	4. Identify/ <u>Match</u> a UP counterpart faculty researcher/artist/ <u>quality assurance (QA) faculty-in-charge</u> as the collaborator of the UP Visiting Professor, e.g., the PhD or postdoctoral supervisor or <i>sensei</i> of the UP faculty.

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EXISTING GUIDELINES	PROPOSED REVISION
<p>5. Create a workplan to build and support the research/creative work collaboration and the research/ creative work group consisting of the Visiting Professor, the UP faculty researcher/artist and their graduate students.</p>	<p>5. Create a workplan to build and support the research/creative work collaboration and the research/creative work group consisting of the Visiting Professor, the UP faculty researcher/artist and their graduate students. <u>A workplan indicating the pre- and post-QA assessment activities as well as the actual assessment visit should be created with the Visiting Professor serving as external reviewer and the QA faculty-in-charge and the academic unit's QA team.</u></p>
<p>6. Support the UP Visiting Professor for 1-2 months; and in exceptional cases, with strong justification, for a minimum of 3 weeks or a maximum of 1 year, providing the round trip airfare and a reasonable living allowance.</p>	<p>6. Support the UP Visiting Professor for 1-2 months; and in exceptional cases, with strong justification, for a minimum of 3 weeks or a maximum of 1 year, providing the round trip airfare and a reasonable living allowance. <u>Visiting Professors serving as QA external reviewers may have less than 3 weeks engagement.</u></p> <p><u>In cases where the Visiting Professor engagement is through virtual mode, a resource fee will be provided instead of the airfare and living allowance. The resource fee will be determined using the formula prescribed in the DBM Circular No. 2007-1 as guide.</u></p>
<p>7. Provide an official appointment as a UP Visiting Professor so that he/she becomes part of UP's academic roster and contributes to the international ranking of UP.</p> <ul style="list-style-type: none"> a. All degree-granting units are encouraged to host Visiting Professors. b. All non-degree-granting units are encouraged to partner with graduate degree-granting units in hosting Visiting Professors. c. All academic units of UP which lack expertise on the PhD level to implement their strategic plans are strongly encouraged to invite Visiting Professors. 	<p>7. Provide an official appointment as a UP Visiting Professor so that he/she becomes part of UP's academic roster and contributes to the international ranking of UP.</p> <ul style="list-style-type: none"> a. All degree-granting units are encouraged to host Visiting Professors. b. All non-degree-granting units are encouraged to partner with graduate degree-granting units in hosting Visiting Professors. c. All academic units of UP which lack expertise on the PhD level to implement their strategic plans are strongly encouraged to invite Visiting Professors.
<p>8. Complete the VPP application process from the CU host unit to the OVPAA in ~2 months. The Academic Personnel Committee of each college should hold a</p>	<p>8. <u>Submit the VPP application with complete required documents two (2) months before the scheduled visit.</u></p>

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EXISTING GUIDELINES	PROPOSED REVISION
<p>meeting or referendum at least twice a semester to act on VPP applications.</p> <p>If the VPP application is not acted on in 2 months at the CU level, the VPP applicant and/or host faculty/researcher/artist/unit can appeal directly to the President through the VPAA, and the President in consultation with the concerned Chancellor can act on the application.</p>	
<p>9. Visiting Professors should be included in the roster of academic staff of the host unit. The appointment, activities and accomplishments of the Visiting Professor should be publicized at the unit, CU and System levels.</p>	<p>9. Visiting Professors, <u>except those serving as external QA reviewers</u>, should be included in the roster of academic staff of the host unit. The appointment, activities and accomplishments of the Visiting Professor should be publicized at the unit, CU and System levels.</p>

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The UP Visiting Professor Program

(1275th BOR 24 November 2011; 1282nd BOR 20 September 2012)

1. Establish the UP Visiting Professor Program to increase the number of PhD and MS mentors in UP.
2. Identify Filipinos and foreign nationals outside UP, based in foreign and local institutions, who are recognized experts in their fields of specialization, to become Visiting Professors of UP, to collaborate in projects to produce high quality research publications and other innovative and creative output, to mentor and produce PhD and MS graduates in/for UP in the short-to-medium term.
3. Invite expert Filipinos and foreign nationals from the following groups:
 - a. currently affiliated with or retired from foreign or leading Philippine universities and other academic institutions;
 - b. currently employed or retired expert consultants from foreign and local industries, government agencies and private foundations
 - c. foreign and local collaborators and consultants who are already involved in UP, local and foreign-funded research and creative work of our faculty, researchers and creative artists
4. Identify/match a UP counterpart faculty researcher/artist as the collaborator of the UP Visiting Professor, e.g., the PhD or postdoctoral supervisor or *sensei* of the UP faculty.
5. Create a workplan to build and support the research/creative work collaboration and the research/ creative work group consisting of the Visiting Professor, the UP faculty researcher/artist and their graduate students.
6. Support the UP Visiting Professor for 1-2 months; and in exceptional cases, with strong justification, for a minimum of 3 weeks or a maximum of 1 year, providing the round trip airfare and a reasonable living allowance.
7. Provide an official appointment as a UP Visiting Professor so that he/she becomes part of UP's academic roster and contributes to the international ranking of UP.
 - a. All degree-granting units are encouraged to host Visiting Professors.
 - b. All non-degree-granting units are encouraged to partner with graduate degree-granting units in hosting Visiting Professors.
 - c. All academic units of UP which lack expertise on the PhD level to implement their strategic plans are strongly encouraged to invite Visiting Professors.
8. Complete the VPP application process from the CU host unit to the OVPAA in ~2 months. The Academic Personnel Committee of each college should hold a meeting or referendum at least twice a semester to act on VPP applications.

If the VPP application is not acted on in 2 months at the CU level, the VPP applicant and/or host faculty/researcher/artist/unit can appeal directly to the President through the VPAA, and the President in consultation with the concerned Chancellor can act on the application.

9. Visiting Professors should be included in the roster of academic staff of the host unit. The appointment, activities and accomplishments of the Visiting Professor should be publicized at the unit, CU and System levels.