



|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Application Approved for Endorsement to UP President: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Leo DP Cubillan  Vice President for Academic Affairs | | | | | | |
| 1. Name: (Last, First, Middle) | | | | | | |
| 2. Sex: ☐ Male ☐ Female | | 3. Civil status: ☐ Single ☐ Married  ☐ Divorced ☐ Separated ☐ Widowed | | | | |
| 4. Birth Date: | Birthplace: | | | | | Citizenship: |
| 5. If married:  5.1 Name of spouse: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  5.2 Names and birth dates of minor dependents (if any): | | | | | | |
| Names  5.2.1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  5.2.2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | Birth date  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 6. Current Address: | | | |  | | |
| 7. E-mail address/es: | | | | 8. Contact Nos.: | | |
| 9. Other Grants/Research Projects you are currently involved in:   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | |
| 10. Planned Engagement (Please briefly describe.) | | | | | | |
| 11. Identify contact person/s and institutions you wish to engage in the University of the Philippines System | | | | | | |
| 11.1 Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  UP Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  E-mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    11.2 Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  UP Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | |
| 12. Certification  I certify that the foregoing answers are true and correct to the best of my knowledge and belief.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date of Application Signature over Printed Name | | | | | | |
| 13. Contractual Obligations in UP   1. Were you previously employed as a UP faculty or REPS in any of the UP Constituent Universities?   ☐ Yes ☐ No  To be filled out and signed by the Human Resources Department:   1. If yes, has the applicant been cleared of all his/her contractual obligations to UP?   ☐ Yes ☐ No    Remarks: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  HR Director | | | | | | |
| 14. Endorsements  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Director/Dept. Chair | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Dean | | | |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Vice Chancellor for  Research and Development/Extension  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Chancellor | | | | | | |
| **Note:**  Accomplish this form and submit to the Chancellor of the CU/CUs concerned together with the  following:   1. Detailed/Updated Curriculum Vitae to include the following:    * Educational Background    * Field of Specialization    * Areas of Research Interest    * Professional/Employment/Work History including significant scientific, technological and/or entrepreneurial activities undertaken    * Significant achievements (up to 3) related to your expertise or profession    * Publications (with DOIs) in international peer-reviewed journals, books, etc. (Highlight the minimum 5/ 8/ 10 relevant publications for a Prof/ AProf/ Prof ranks) that demonstrate the expertise and competence to conduct the research.    * Certification of postdoctoral training or research experience (at least 1 year) from a postdoctoral supervisor abroad    * Postdoctoral Trainings and Dates Covered    * Other Relevant Trainings and Dates Covered    * Fellowships/Grants    * Relevant supporting documents (i.e., Transcript of Records for the PhD degree and Postdoc Certifications) 2. Letter of Intent/Application Letter addressed to the UP President through the Vice President for Academic Affairs (VPAA) detailing plans for engagement (teaching, research/ creative work, and extension) with the University (CU/CUs) and how, based on his/her reading of the Strategic Plans of the University (System and CU/CUs), his/her engagement is aligned 3. Faculty Appointment from the Constituent University. 4. A Full Proposal (OVPAA BPhD 3.0) including proposed research paper/s to pursue for possible publication, aligned with the thrust of the UP unit. 5. Line-item budget (LIB) duly reviewed by the CU’s Accounting Office (OVPAA-BPhD Form 4.1)   The Office of the Vice President for Academic Affairs will **NOT** process incomplete documents. Please ensure that information and supporting documents are complete before submission. | | | | | | |