



**UNIVERSITY OF THE PHILIPPINES**

3F, Quezon Hall, Diliman, Quezon City  
Tele/Fax: 89818722; 89818500 local 2528  
Email: ovpaa@up.edu.ph

Office of the Vice President for Academic Affairs

25 January 2023

**OVPA MEMORANDUM NO. 2023-14**

To: **THE CHANCELLORS**

cc: **VICE CHANCELLORS FOR ACADEMIC AFFAIRS**

From: Maria Cynthia Rose Banzon Bautista  
Vice President for Academic Affairs

SUBJECT: **COMPARATIVE TABLE OF ASSESSMENT OF ACHIEVEMENTS IN THE 2022 FACULTY MERIT PROMOTIONS (FMP) FOR YOUR REFERENCE**

---

We are providing, for your reference, the attached comparative tables of assessment of achievements for each disciplinary cluster based on the deliberations of the Academic Affairs Committee (AAC), acting as the System Academic Personnel and Fellowship Committee (APFC), on the FMP applications for the associate professor and professor ranks. These tables may help you explain the result of the AAC's comparative evaluation at the System level of the achievements of the faculty who did not get the steps recommended by their Constituent University (CU) within the academic rank. Please note that while the AAC focused on accomplishments in research and teaching (following the expectations of the academic rank as stipulated in the Guidelines), the faculty's public service and extension work figured for those whose achievements were evaluated to fall between steps. You may provide the faculty concerned with the comparative table for their cluster as an overview of the accomplishments given the maximum 3-step, 2-step, and 1- step promotion across different academic clusters in the FMP deliberations, as needed.

Should the faculty opt to withdraw their application for the 2022 FMP, please request them to formally submit their request to withdraw to the Office of the Vice-Chancellor for Academic Affairs (OVCAA) on or before **Wednesday, 15 February 2023**. The VCAs are requested to submit a consolidated list of withdrawals of faculty FMP applications by **Monday, 20 February 2023**.

By **TUESDAY, 31 January 2023**, we shall be transmitting individual letters to faculty members who were neither promoted nor unable to cross ranks as decided upon by the System Disciplinary Cluster Committee, to whom the AAC submits the list of faculty members recommended to cross ranks. Our letter will also give the same **15 February 2023** deadline for submitting to the OVCAA of their CU, faculty letters withdrawing their application for the 2022 FMP.

Thank you.

## ANNEX 1

Table 1. COMPARATIVE TABLE FOR ASSESSMENTS USED IN FMP 2022

| ARTS & LETTERS CLUSTER | 3 STEPS                                                                                                                                                                                                                    | 2 STEPS                                                                                                                                                                                                                                                       | 1 STEP                                                                                                                                                                                                          |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FMP 2021 SAMPLE        | <ul style="list-style-type: none"> <li>- 4 ID patents</li> <li>- 40 designs</li> <li>- 1 public art exhibition</li> <li>- adviser: 2 master's and 41 undergrad students</li> </ul>                                         | <ul style="list-style-type: none"> <li>- 1 indexed and 1 peer-reviewed publications</li> <li>- 2 non-juried creative works</li> <li>- adviser: 7 undergrad students</li> </ul>                                                                                | <ul style="list-style-type: none"> <li>- 1 non-juried creative work</li> <li>- adviser: 2 undergraduate students</li> <li>- panel member to 1 master's and 6 undergrad students</li> </ul>                      |
| ASSOCIATE PROF         | <ul style="list-style-type: none"> <li>- 2 indexed and 1 peer-reviewed publications</li> <li>- adviser: 1 PhD, 4 master's and 5 undergraduate students</li> <li>- panel member to 1 PhD and 4 master's students</li> </ul> | <ul style="list-style-type: none"> <li>- 2 peer-reviewed publications</li> <li>- 6 other creative works</li> <li>- adviser: 1 master's and 4 undergraduate students</li> <li>- panel member to 1 PhD and 4 master's students</li> </ul>                       | <ul style="list-style-type: none"> <li>- 1 peer-reviewed publications</li> <li>- adviser: 2 master's and 7 undergraduate students</li> <li>- panel member to 1 master's and 1 undergraduate students</li> </ul> |
| PROFESSOR              | <ul style="list-style-type: none"> <li>- 2 indexed publications</li> <li>- adviser: 1 PhD, 6 master's and 6 undergraduate students</li> <li>- panel member to 2 PhD and 2 master's students</li> </ul>                     | <ul style="list-style-type: none"> <li>- 1 peer-reviewed publication</li> <li>- 20 updated CCP encyclopedia entries</li> <li>- adviser: 1 master's and 1 undergraduate students</li> <li>- panel member to 3 master's and 2 undergraduate students</li> </ul> | <ul style="list-style-type: none"> <li>- 11 creative works</li> <li>- adviser: 1 master's and 1 undergraduate students</li> </ul>                                                                               |

| MGT & ECO CLUSTER | 3 STEPS                                                                                                                                                                                                                                                                              | 2 STEPS                                                                                                                                                                                             | 1 STEP                                                                                                                                                                                                |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FMP 2021 SAMPLE   | <ul style="list-style-type: none"> <li>- 3 indexed publications</li> <li>- 3 peer-reviewed book chapters</li> <li>- 2 indexed proceedings</li> <li>- mentored 1 PhD and 2 master's students as adviser</li> <li>- served as panel member to 1 PhD and 1 master's students</li> </ul> | <ul style="list-style-type: none"> <li>- 1 indexed and 1 peer-reviewed publications</li> <li>- mentored 1 master's student as adviser</li> <li>- served as panel member to 1 PhD student</li> </ul> | <ul style="list-style-type: none"> <li>- 1 peer-reviewed book chapter</li> <li>- mentored 1 master's student as adviser</li> <li>- served as panel member to 1 PhD and 3 master's students</li> </ul> |
| ASSOCIATE PROF    | NO RECOMMENDATION FOR A 3-STEP PROMO AT THE ASSOCIATE PROF LEVEL                                                                                                                                                                                                                     | <ul style="list-style-type: none"> <li>- 1 indexed and 1 peer-reviewed publications</li> <li>- mentored 5 as adviser and served as panel member to 7 undergraduate students</li> </ul>              | <ul style="list-style-type: none"> <li>- 1 peer-reviewed publication</li> <li>- mentored 21 undergraduate students</li> </ul>                                                                         |
| PROFESSOR         | <ul style="list-style-type: none"> <li>- 4 indexed and 4 peer-reviewed publications</li> <li>- mentored 2 master's and 3 undergraduate students as adviser</li> </ul>                                                                                                                | <ul style="list-style-type: none"> <li>- 2 indexed publications</li> <li>- mentored 5 undergraduate students as adviser</li> </ul>                                                                  | NO RECOMMENDATION FOR 1 STEP PROMO AT THE PROFESSOR LEVEL                                                                                                                                             |

| SOC SCI & LAW CLUSTER | 3 STEPS                                                                                                                                                                                                                                                                                                | 2 STEPS                                                                                                                                                                                                         | 1 STEP                                                                                                                                                                                                                           |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FMP 2021 SAMPLE       | <ul style="list-style-type: none"> <li>- 2 indexed and 1 peer-reviewed publications</li> <li>- mentored 1 PhD and 8 master's student as adviser</li> <li>- served as panel member to 4 PhD and 4 master's students</li> </ul>                                                                          | <ul style="list-style-type: none"> <li>- 2 indexed and 1 peer-reviewed publications</li> <li>- mentored 2 master's student as adviser</li> </ul>                                                                | <ul style="list-style-type: none"> <li>- 1 peer-reviewed publication</li> <li>- served as panel member to 2 PhD students</li> </ul>                                                                                              |
| ASSOCIATE PROF        | <ul style="list-style-type: none"> <li>- 2 indexed publications</li> <li>- 6 other works</li> <li>- mentored 1 PhD and 2 master's students as adviser</li> </ul>                                                                                                                                       | <ul style="list-style-type: none"> <li>- 2 peer-reviewed book chapters</li> <li>- mentored 2 master's students as adviser</li> <li>- served as critic/panel/reader to 3 master's students</li> </ul>            | <ul style="list-style-type: none"> <li>- 1 peer-reviewed publication</li> <li>- mentored 1 master's student as adviser</li> <li>- served as panel member (4), critic (2) and compre examiner (4) to master's students</li> </ul> |
| PROFESSOR             | <ul style="list-style-type: none"> <li>- 2 peer-reviewed publications</li> <li>- 1 policy brief</li> <li>- mentored 3 PhD and 2 master's student as adviser</li> <li>- served as panel member to 2 PhD and 1 master's students</li> <li>- served as critic to 1 PhD and 1 master's students</li> </ul> | <ul style="list-style-type: none"> <li>- 2 indexed publications</li> <li>- mentored 2 master's student as adviser</li> <li>- served as panel member (1) and compre examiner (1) to master's students</li> </ul> | NO RECOMMENDATION FOR A 1-STEP PROMO AT THE PROFESSOR LEVEL                                                                                                                                                                      |

| SCI & TECH CLUSTER | 3 STEPS                                                                                                                                                                                                                                                                | 2 STEPS                                                                                                                                                                                | 1 STEP                                                                                                                                                                                                                                   |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FMP 2021 SAMPLE    | <ul style="list-style-type: none"> <li>- 4 indexed and 2 peer-reviewed publications</li> <li>- mentored as adviser 2 PhD, 6 master's and 1 BS students</li> </ul>                                                                                                      | <ul style="list-style-type: none"> <li>- 3 indexed and 1 peer-reviewed publications</li> <li>- adviser to 3 MS students</li> </ul>                                                     | <ul style="list-style-type: none"> <li>- 1 indexed publication</li> <li>- mentored 11 BS students as adviser</li> <li>- served as panel member to 1 BS student</li> </ul>                                                                |
| ASSOCIATE PROF     | <ul style="list-style-type: none"> <li>- 3 indexed and 1 peer-reviewed publications</li> <li>- mentored as adviser 5 master's and 5 BS students</li> <li>- served as panel member to 1 PhD, 3 master's and 3 undergraduate students</li> </ul>                         | <ul style="list-style-type: none"> <li>- 3 indexed publications</li> <li>- mentored 2 master's students as adviser</li> <li>- served as panel member to 2 master's students</li> </ul> | <ul style="list-style-type: none"> <li>- 1 indexed publication</li> <li>- mentored 2 undergraduate students as adviser</li> </ul>                                                                                                        |
| PROFESSOR          | <ul style="list-style-type: none"> <li>- 6 indexed and 1 peer-reviewed publications</li> <li>- mentored as adviser 3 PhD, 3 master's and 9 undergraduate students</li> <li>- served as panel member to 5 and comprehensive examiner to 13 master's students</li> </ul> | <ul style="list-style-type: none"> <li>- 6 indexed publications</li> <li>- mentored as adviser 2 master's and 6 undergraduate students</li> </ul>                                      | <ul style="list-style-type: none"> <li>- 1 indexed and 4 peer-reviewed publications</li> <li>- mentored as adviser 1 master's and 7 undergraduate students</li> <li>- served as panel member to 3 PhD and 3 master's students</li> </ul> |